

IUPUI Chancellor's Award for Outstanding Undergraduate Research

Nomination Checklist

Use this checklist as a guide to creating a complete nomination dossier for your undergraduate-research mentee. For additional details, please refer to the IUPUI Center for Research and Learning's awards webpage.

Each school of IUPUI, including IUPUC, can nominate ***up to two (2) students per annual award cycle*** for this award.

TO BE PROVIDED BY THE SCHOOL DEAN'S OFFICE FOR EACH STUDENT NOMINEE (in the following order):

- Letter of nomination written by the dean or an associate dean of the student nominee's major school.
- Letter of nomination written by the faculty mentor of the student nominee, regardless of the school with which said research mentor may be affiliated.
- Curriculum vitae (CV) of the student nominee.
- Statement of purpose, i.e., academic and career plans, written by the student nominee (1 to 2 pages, double-spaced, Calibri 11-point font).

*** NOTE: CRL award nominations are accepted electronically ONLY. Submit your electronic nomination for each student—by clicking on the Nominate Student button on the award's webpage.**

TO BE OBTAINED BY THE CENTER FOR RESEARCH AND LEARNING:

- Transcript of student nominee (nominator does not need to submit this)